

Changing Teacher Access and Viewing Rights

1.

In some cases you may wish to allow teachers access to other teachers entire reports or certain subjects only.

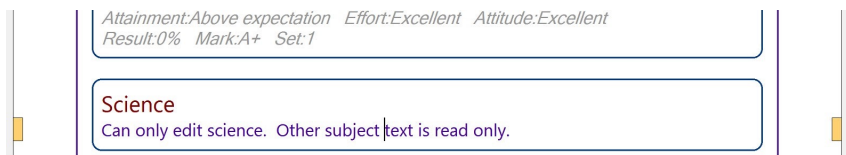
Here are two examples of how this works :-

Click on admin- teachers - then double click on the teacher you wish to change access rights.

Add a * to the Access box for this teacher.



2.



A. Setting read only and editable subjects:

In this example a teacher is allowed to view and edit all of form/class 1B, but can also edit Science in every other form/class.

All other subjects will be read only (Censor turned off ie Black).

[see picture 1, then also picture 2]

3



B. Setting censored and editable subjects:

In this example a teacher is allowed to view and edit all of form/class 1B, and can edit Science in every other form/class

All other subjects are blanked out.(Censor turned on ie Red).

[see picture 3, then also picture 4]

4.

